

## **TRAINEE AND PRACTICUM ASSESSMENT**

**All students in the MFCC Program who wish to do a Practicum need to complete a Trainee and Practicum Assessment, before interviewing for practicum site placement.**

**Please prepare the following portfolio and give it to your advisor as soon as possible. If you wish to be placed for the 2006-2007 school year, these items must be to your faculty by February. You need to document that you are ready for this significant professional training experience. Once all your items are in, make an appointment to review your materials, and to talk with faculty about the next steps for the practicum application and interview process. Sites and placements are first come, first serve, so please do not delay in assembling the following and setting up an assessment with the MFCC Faculty:**

- 1. Curriculum Vita- Detailed, professional resume with all relevant experience, professional workshops included. This will be used to apply to practicum sites once faculty have approved it.**
- 2. Proof that your fingerprints are cleared or are in process.**
- 3. Completion of at least 18 units in the MFCC major. Please list all courses completed, and those in progress. This must include Ethics, Child Abuse, Etc. See your MFCC Handbook for more details. Summer MFCC courses you will be taking in the summer before Practicum can be counted in the total of 18 units, and should be included.**
- 4. Include a copy of your transcript and a copy of the program plan you and your faculty advisor have completed that describes your plans for completing the requirements for graduation.**
- 5. Summarize your Pre-Practicum and/or other relevant counseling and work experience.**
- 6. If possible, bring video and audio-tapes that show your skill level in counseling.**
- 7. A brief, focused biographical statement which explains what you are learning about yourself and how you would like to work with clients. Include the following :**
  - (A) What personal issues have been raised so far in your coursework and in your dealings with faculty, staff, and other students? What are your plans for addressing these issues? How are you working at your own transference and counter transference issues?**
  - (B) What theory or theories are you drawn to? What types of settings or clients do you feel ready to work with? Where do you feel not ready or unprepared?**
  - (C) How are you planning to complete your practicum-one year, two sites or two years working only at one site at a time? How will work, family and course enrollment schedules affect your availability?**

**8. Prepare a packet for each of the MFCC faculty which includes all of the above plus:**

**8. The two page completed**

**9. Application for practicum.**

**10. A copy of your revised vita.**

**3. A sample psychosocial narrative report.**

**A representative integrative paper from a prior course.**